

Rule 025

Administration Fee

This rule as amended was approved by the Alberta Utilities Commission on December 6, 2011 and is effective immediately.

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1 Definitions

In this rule

- (a) administration fee means the administration fee as defined in Section 70 of the *Alberta Utilities Commission Act*;
- (b) Commission means the Alberta Utilities Commission as defined in the *Alberta Utilities Commission Act*;
- (c) customer means a customer of a utility;
- (d) fiscal year means the Commission's fiscal year which is from April 1, 2011 to March 31, 2012;
- (e) ISO refers to the Independent System Operator established under the *Electric Utilities Act*; and
- (f) utility means a utility listed in Schedule A.

2 Classes

For purposes of determining the amounts payable by each utility and the Independent System Operator under this rule, the following two classes and categories are established:

- (a) Class 1 is comprised of utilities and the Independent System Operator which fall within the following categories:
 - Category 1 – gas transmission
 - Category 2 – gas distribution
 - Category 3 – gas retail
 - Category 4 – electricity distribution
 - Category 5 – electricity retail
 - Category 6 – Independent System Operator on its own behalf and on behalf of transmission facilities owners.
- (b) Class 2 is comprised of the Independent System Operator on behalf of wholesale electric market participants.

3 Determination of administration fee

- (1) The Commission issued the administration fee for the portion of the fiscal year that runs from April 1, 2011 to December 31, 2011 based on the estimated net expenditures for that part of the year.

- (2) The Commission is issuing the administration fee for the portion of the fiscal year that runs from January 1, 2012 to March 31, 2012 based on its estimated remaining net expenditures for the fiscal year and has allocated a portion of those expenditures to Class 1 and Class 2 based on the services provided to each class.
- (3) The Commission has allocated the expenditures within Class 1 to each category based on the services provided to each category, and
 - (a) for categories 1 to 5, the revenue requirement and customer count set out in Schedule A for each utility is taken from its most recent filing under Rule 005: *Rules Respecting Annual Reporting Requirements of Operations and Financial Reports* and were used in determining the administration fee for each utility;
 - (b) for Category 6, the administration fee is \$3,219,478 .

4 Exemption

A utility which has a revenue requirement of less than \$1 million and has fewer than 30,000 customers is exempt from the payment of the administration fee for utilities.

5 Wholesale electric market

For purposes of Class 2, the administration fee of \$1,795,405 was determined for services provided to market participants related to the filing of Independent System Operator rules or reliability standards, processing of objections or complaints about Independent System Operator rules or reliability standards, processing of applications for an order permitting preferential sharing of records, proceedings regarding notices of specified penalties and notices of administrative penalties, complaints about the conduct of the Independent System Operator or the conduct of the Market Surveillance Administrator, and the processing of applications for the construction or alteration and operation of power plants, and industrial system designations. Also, services are provided to market participants respecting Commission rules on load settlement, exchange of information between market participants, and the responsibilities of market participants.

6 Order to pay

The Commission orders each utility listed in Schedule A and the Independent System Operator to pay the amount in the manner set out in the order issued by the Commission to it.

7 Late payment

Where a utility or the Independent System Operator fails to make payment of the administration fee in accordance with the order, the Commission may impose a penalty, equal to the total amount calculated for each period, under Schedule B.

8 Appeal

- (1) A utility to which an order to pay is issued pursuant to Section 6 may appeal the order, in whole or in part, to the Commission, by filing electronically with the Commission a notice of appeal within 30 days of the mailing date shown on the order, on the grounds that
 - (a) the revenue requirement or customer count set out in the Schedule A is incorrect; or
 - (b) an error was made in issuing an order to pay to the utility where the utility was not subject to an administrative fee.
- (2) The notice of appeal shall be signed by the appellant and shall set out the name of the appellant, the name of the agent of the appellant, if any, the grounds and particulars of the appeal, and the address including email to which further correspondence concerning the appeal shall be sent.
- (3) Where a utility appeals an order to pay to the Commission, the utility must pay the administration fee set out in the order to pay in accordance with Section 6.
- (4) If the Commission on appeal changes the amount of the administration fee and the amount is less than the amount paid the Commission shall reimburse the difference without interest.

Schedule A

Class 1	Revenue requirement	Customer count
Category 1 – Gas transmission		
ATCO Gas and Pipelines Ltd. (ATCO Pipelines – Gas Transmission)	\$190.646 million	217
Category 2 – Gas distribution		
ATCO Gas and Pipelines Ltd. (ATCO Gas – Gas Distribution)	\$734.435 million	1,045,567
AltaGas Utilities Inc.	\$46.375 million	69,860
Category 3 – Gas retail		
Direct Energy Marketing Limited (DRT)	\$56.565 million	705,397
Category 4 – Electric distribution		
ENMAX Power Corporation	\$222.591 million	431,131
EPCOR Distribution & Transmission Inc.	\$242.400 million	337,863
FortisAlberta Inc.	\$345.933 million	511,613
ATCO Electric Ltd.	\$466.200 million	210,630
Category 5 – Electric retail		
ENMAX Energy Corporation	\$22.062 million	267,511
EPCOR Energy Alberta Inc. (EPCOR Distribution & Transmission Inc. service area)	\$21.422 million	268,313
EPCOR Energy Alberta Inc. (FortisAlberta Inc. service area)	\$27.620 million	350,290
Direct Energy Marketing Limited (RRT)	\$15.854 million	158,740

Schedule B

Number of days the administration fee is unpaid. The days are counted from the day after the payment is to be received by the Commission to the day payment is received.	Penalty determination
<p>Period 1</p> <p>1 to 15 days</p>	<p>Penalty is determined using the following calculation:</p> $A \times 0.03562\% \text{ per day} \times B$ <p>where</p> <p>A is the unpaid administration fee amount</p> <p>B is the number of days the administration fee is unpaid, to a maximum of 15 days</p>
<p>Period 2</p> <p>16 to 30 days</p>	<p>Penalty is determined using the following calculation:</p> $A \times 0.06301\% \text{ per day} \times B$ <p>where</p> <p>A is the unpaid administration fee amount</p> <p>B is the number of days the administration fee is unpaid less 15 days, to a maximum of 15 days</p>
<p>Period 3</p> <p>31 to 45 days</p>	<p>Penalty is determined using the following calculation:</p> $A \times 0.09041\% \text{ per day} \times B$ <p>where</p> <p>A is the unpaid administration fee amount</p> <p>B is the number of days the administration fee is unpaid less 30 days, to a maximum of 15 days</p>