

Bulletin 2023-03

July 12, 2023

Process and protocol for Rule 012: Noise Control technical meeting

The Alberta Utilities Commission (the Commission) has been consulting on certain provisions of [Rule 012: Noise Control](#) with the aim of streamlining and improving regulatory and adjudicative processes (the Rule 012 revision project). The Commission will hold a technical meeting for potential changes to Rule 012 commencing on **July 21, 2023, at 1:30 p.m.**

This bulletin provides process and protocol information for participants in the technical meeting.

1. Process

- The Commission has received registration from 37 stakeholders: 19 stakeholders indicated they will attend the meeting in-person and 18 stakeholders indicated they will attend the meeting virtually.

1.1. Test session

- The Commission has scheduled a test session **at 2 p.m. on July 18, 2023**, for all in-person and virtual participants. The objective of the test session is to verify that participants can successfully connect to the Zoom platform.
- Because all participants will be asked to log in to the Zoom link for the meeting, the Commission requests that **all participants** make themselves available to participate in the test session to reduce the risk of delays on the day of the technical meeting.
- A Zoom invitation to join the test session will be sent to each participant via email. **All participants** are asked to conduct the test session with the same equipment they intend to use for the technical meeting.

1.2. Technical meeting

1.2.1. Meeting sign-in

- The meeting will use a hybrid format for both in-person and virtual participants.
- A Zoom invitation to join the technical meeting will be sent to each participant via email.
- **All participants** (in-person and virtual) are asked to register for the Zoom meeting by accepting the invitation **on or before July 19, 2023**.
- After registering, participants will receive a confirmation email containing information about joining the meeting.

- Participants who will attend the meeting in-person are asked to arrive and sign in at the meeting room (AUC Calgary Office, William Andrew Grieve Hearing Room) **no later than 12:30 p.m. on July 21, 2023.**
- To ensure that all parties are visible when addressing the meeting, all participants, whether in person or virtual, will be using Zoom to participate. As a result, **in-person participants are required to bring their own computer to the meeting room** to log in to the Zoom link.
- On the meeting day (July 21, 2023), **all participants** (in-person and virtual) are asked to sign into the meeting 45 minutes in advance of the start time (i.e., **no later than 12:45 p.m.**), because it can take a few minutes to admit participants to the meeting.

1.2.2. Agenda

- The Commission received feedback on which topic(s) participants intend to comment on during the technical meeting. The Commission has prepared the following agenda for the meeting, based on the assumption that each participant will have up to four minutes to comment on one topic. The Commission intends to adhere to this agenda.

Activity		Time (in minutes)	Start time	End time
Participants sign in		30	1 p.m.	1:30 p.m.
Opening remarks and introduction		15	1:30 p.m.	1:45 p.m.
Discussion	Ambient sound levels for populated areas	30	1:45 p.m.	2:15 p.m.
	Definition of suburban and urban receptors	35	2:15 p.m.	2:50 p.m.
Break		15	2:50 p.m.	3:05 p.m.
Discussion	Determination of suburban and urban permissible sound levels	35	3:05 p.m.	3:40 p.m.
	Milestones for new dwelling permissible sound levels	15	3:40 p.m.	3:55 p.m.
	Tonality evaluation	25	3:55 p.m.	4:20 p.m.
General discussion and closure		15	4:20 p.m.	4:35 p.m.

1.2.3. Documents

- Participants are responsible for ensuring they have access to all documents related to the Rule 012 revision project filed on [Rule 012 Engage web page](#).
- The Commission received several documents that stakeholders indicated they would refer to during the technical meeting. During the meeting, the Commission’s Assistance and Information Services group will only display documents that have been emailed to the Commission or that have been pre-loaded to the Engage web page.

2. Protocol

2.1. Meeting connection

- All participants should use the same devices they used for the test session to log in to the Zoom link for the meeting.
- All participants should remain connected to Zoom throughout the meeting time.

2.2. Video and audio

- Each participant should have their **own** web camera. Participants should ensure that they are positioned centrally on their screen.
- Each participant should make sure their web cameras is **turned off** when they are not speaking and should only activate the web camera during periods when they are speaking.
- All participants should ensure that their electronic devices are **silent** during the meeting.
- In-person participants must make sure their speakers are turned off at all times.
- In-person participants must make sure microphones in their computers **are muted** at all times.
- In-person participants will have an AUC microphone on each table. Participants who sit at the same table will share one microphone. In-person participants **must** use the AUC microphones when addressing the meeting.
- All participants should make sure all their microphones are **muted** when they are not addressing the meeting.
- Only the participant who is addressing the meeting should turn on their microphone and camera.
- Any participants who would like to speak should raise their hands or turn on their hand symbols in Zoom and wait for the meeting monitor to give permission.
- It is expected that one participant will speak at a time. Cross-talking should be avoided as much as possible.

Any questions related to Rule 012 and the associated consultation process may be directed to Brian Shand at brian.shand@auc.ab.ca and/or Joan Yu at joan.yu@auc.ab.ca.

Alberta Utilities Commission