**Utility Payment Deferral Program Self-Funded Service Provider Rate Rider Template**

**Fill out one form for each service type by each service provider.**

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| **Section 1** | |
| Legal name of service provider |  |
| Organizational name (if different than Legal name) |  |
| Contact person |  |
| Contact information: Phone |  |
| Email |  |
| Service type (electricity / natural gas) | Choose an item. |
|  | |
| **Section 2** |  |
| **Number of enrolled deferred customers** |  |
|  |  |
| **Section 3** | **Actual dollar amount ($)** |
| 1. Self-funded non-transmission charges |  |
| (b.1) Self-funded transmission charges |  |
| (b.2) Deferred transmission charges |  |
| **Total charges: (a) + (b.1) OR (b.2)** |  |
|  |  |
| **Payments that were received from enrolled customers pertaining to** |  |
| (c) Self-funded non-transmission charges |  |
| (d.1) Self-funded transmission charges |  |
| (d.2) Deferred transmission charges |  |
| **Total payments received: (c) + (d.1) OR (d.2)** |  |
|  |  |
| **Outstanding deferred amounts from enrolled customers** |  |
| (e) Self-funded non-transmission charges outstanding |  |
| (f.1) Self-funded transmission charges outstanding |  |
| (f.2) Deferred transmission charges outstanding |  |
| **Total Outstanding: (e) + (f.1) OR (f.2)** |  |
|  |  |
| **The amounts that the self-funded service provider remitted to distribution owners for the deferred transmission charges[[1]](#footnote-1)** |  |
|  |  |
| **Application amount:**  **The outstanding deferred amounts that were not received from enrolled customers (excluding deferred transmission charges outstanding, if applicable)** |  |
|  |  |
| Please confirm that the application amount does not include deferred transmission charges. If not confirmed, please provide explanation below: | Choose an item. |
|  | |
| **Section 4[[2]](#footnote-2)** | |
| Please explain in detail the reasonable efforts that were made to collect the deferred amounts from enrolled customers during the repayment period. | |
|  | |
| Please explain in detail the reasonable efforts that were made to collect the deferred amounts from enrolled customers that you no longer provide service to during the repayment period. (i.e., customers that were dropped or who departed) | |
|  | |
| \* Section 25(1)(2) of the *Utility Payment Deferral Program Act*: The Commission may review and audit the records of a service provider to ensure that submissions made by the service provider are correct. | |

1. For self-funded electricity service providers, see Section 2(a)(iv) of *the Utility Payment Deferral Program Regulation* and Section 9(1)(b)(i) of the *Utility Payment Deferral Program Act*. For self-funded gas service providers, see Section 5(a)(iv) of the *Utility Payment Deferral Program Regulation* and Section 19(1)(b)(i) of the *Utility Payment Deferral Program Act*. [↑](#footnote-ref-1)
2. For self-funded electricity service providers, see Section 3(2)(b) of *the Utility Payment Deferral Program Regulation*. For self-funded gas service providers, see Section 6(2)(b) of the *Utility Payment Deferral Program Regulation*. [↑](#footnote-ref-2)